

**CONFIDENTIALITY OF ALCOHOL AND DRUG ABUSE**  
**CLIENTS RECORD**

The confidentiality of alcohol and drug abuse clients record maintained by this office is protected by Federal law and regulations. Generally, the office may not say to a person outside the program that a client attends the program, or disclose any information identifying a client as an alcohol or drug abuse client UNLESS:

- (1) The client consents in writing;
- (2) The disclosure is allowed by court order, or
- (3) The disclosure is made to medical personnel in a medical emergency or to qualified personnel for research, audit, or program evaluation.

Violation of Federal law and regulations by a program is a crime. Suspected violations may be reported to appropriate authorities in accordance with Federal regulations.

Federal law and regulations do not protect any information about a crime committed by a client either at the program or against any person who works for the program or about any threat to commit such a crime.

Federal laws and regulations do not protect any information about suspected child abuse or neglect from being reported under State law to appropriate State or local authorities.

(See 42 U.S.C. 290dd 3 and 42 U.S.C. 290ee 3 for Federal laws and 42 CFR Part 2 for Federal regulations.)

I acknowledge that I have been informed of these rights and I understand these rights.

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Client or Guardian Name (Print)	Client or Guardian Signature	Date
Staff Name (Print)	Staff Signature	Date

CLIENT ID